

# KALIMPONG GOVT. POLYTECHNIC

ADMISSION : 2023-24

LINK(s) FOR ONLINE APPLICATION FORM: 2023-2024

## PHASE - I

1. Link for 1<sup>st</sup> year admission :

<https://forms.gle/UkFLof4sM2b6RYPL6>

2. Link for 2<sup>nd</sup> year (*Lateral*) admission :

<https://forms.gle/LTgdCJaxsnpiVxpM7>

< P.S. >

- **Select the correct link for filling up the admission form.**
- **Last date of submission of online form:**  
**06<sup>th</sup> July'2023 (up to Mid-night)**
- **DATE OF ADMISSION:**  
**From 12-07.2023 to 15-07-2023 (from 10am to 4pm)**
- **For other information, refer to guidelines below.**



**Principal-In-Charge**  
Kalimpong Govt. Polytechnic  
Govt. of West Bengal  
KALIMPONG – 734301

# KALIMPONG GOVT. POLYTECHNIC, KALIMPONG

## **GUIDELINES & IMPORTANT INSTRUCTIONS for Admission 2023-24**

### **ABOUT THE INSTITUTE:**

Kalimpong Government Polytechnic, the second Diploma level Engineering Institute to be established in the hilly region of Darjeeling and is the first Institute of its kind in the newly created District of Kalimpong. The first academic session of the Institute began from August 2019, with three engineering disciplines and it is expected that the hilly people of the region as well as the people of the adjoining areas will be highly benefited in the field of technical education. Although, it is a newly established technical institute, we at Kalimpong Government Polytechnic will leave no stone unturned to make it a leading Institution in the district and aspire to promote excellence in Technical Education system.

### **LOCATION:**

The Institute is located on the outskirts of Kalimpong Town, of Kalimpong District. It is located near Hill Top Tourist Lodge Kalimpong, nearby Gouripur House in Ward no. 21 and can be approached via Upper Cart Road.

### **COURSES OFFERED:**

The following Three Years Full Time Diploma Courses are offered at present:

1. **Diploma in Civil Engineering (C.E.)**
2. **Diploma in Mechanical Engineering (M.E.)**
3. **Diploma in Electronics & Telecommunication (E.T.C.E.)**

The courses are presently run according to Semester System as per AICTE & WBSCTVE&SD Syllabus, where each year's course is divided in two semester and candidates will have to appear in the Board Examination after completion of each semester. The semester exams are usually held during the months of Dec-Jan & June-July.

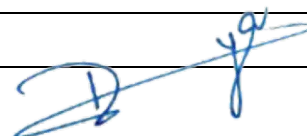
### **INTAKE:**

#### **INTAKE CAPACITY FOR FIRST YEAR:**

STREAM	NUMBER OF SEATS
Diploma in Civil Engineering	60
Diploma in Mechanical Engineering	60
Diploma in Electronics & Telecommunication	60

#### **INTAKE CAPACITY FOR LATERAL ADMISSION IN 2<sup>ND</sup> YEAR:**

STREAM	NUMBER OF SEATS
Diploma in Civil Engineering	06
Diploma in Mechanical Engineering	06
Diploma in Electronics & Telecommunication	06



## ELIGIBILITY CRITERIA FOR ADMISSION:

### 1. For 1<sup>st</sup> Year Diploma scheme of AICTE:

Candidates must have passed secondary (Xth level exam) or equivalent examination with English, Physical Science (Science) and Mathematics with minimum 35 % marks in aggregate (without rounding up & excluding additional / optional subjects). Mathematics, Physical Science (Science) and English are mandatory subjects in the qualifying examination and a candidate must acquire at least pass marks in all these three subjects as per his/her secondary board rules.

### 2. For Lateral Entry to 2<sup>nd</sup> Year Diploma scheme of AICTE:

Maximum 10 % of sanctioned intake will be filled on super-numerary basis from the students passing (10+2) Vocational HS (from WBSCVE&T) **OR** 2 years ITI diploma at a stretch after Madhyamik / equivalent exam **OR** (10+2) HS with Physics & Chemistry as compulsory subjects along with Mathematics/biology **OR** (10+2) Science with Mathematics as one of the subjects.

### 3. Candidates must satisfy medical fitness prescribed below:

Medical certificate(s) from Registered Medical Practitioner(s) are to be produced by the candidates at the time of selection for the purpose.

**Medical Fitness:** candidates seeking admission to the course should possess good health and physique with sound mind. They should not be suffering from any disease or have any mental infirmity.

#### **Allowable Defects in Eyesight:**

- (a) Myopia or Myopic Astigmatism: Total strength of correcting lens not exceeding 3.5 Dioptre and acuteness of vision after correction (a) 6/9 in one eye (b) 6/6 in another.
- (b) Hypermetropia not exceeding 14 Dioptre or Hypermetropic Astigmatism: strength of correcting lens not exceeding 4 Dioptre and acuteness of vision after correction (a) 6/9 in one eye (b) 6/6 in another.

### 4. RESIDENTIAL CRITERIA:

Candidate must be a resident of either Darjeeling District or Kalimpong District. The Residential Certificate must be issued by an authority not below the rank of either BDO / SDO.

### 5. AGE (for 1st year admission only):

There is no upper age limit. However, the candidates should **not be below 15 years at the time of admission.**

P.S.: There is no age limit for 2<sup>nd</sup> year (lateral entry) candidates.





## MODE OF SELECTION:

Selection for admission to all seats of the Full Time Diploma Courses will be made on merit basis as per aggregates % obtained in the Madhyamik or equivalent examination as approved by WBSCTVE&SD / Government of West Bengal.

70 % of total seats in each branch will be filled up by the candidates of three Hill Sub-Divisions of Darjeeling District viz. *Mirik, Kurseong, Darjeeling (Sadar)* and Kalimpong District under GTA.

Remaining 30 % of total seats in each branch will be filled up by the candidates of Districts of Darjeeling and Kalimpong including Siliguri Sub-Division within Darjeeling District. 50 % of these seats will be reserved for female candidates. Female seats will be converted to male seats in case of non-availability of sufficient number of Female candidates.

The admission of candidates belonging to SC, ST and Physically Challenged categories will be as per existing Government norms.

Note: 5% of the total intake will be awarded TWF (Tuition Fee Waiver) as per existing government norms and conditions.

## HOW TO APPLY:

1. Eligible Candidates must apply Online through GOOGLE FORM provided in the official website.

**NOTE: Information once submitted shall be treated as final. No further corrections shall be entertained.**

2. Appropriate & clearly legible scanned Documents (*strictly in pdf format only*) must be uploaded during submission of ONLINE application. EXTREME CARE MUST BE TAKEN WHILE UPLOADING ELIGIBILITY DOCUMENTS. **Submission / uploading of WRONG document shall lead to cancellation of application.**
3. After successful online submission of the Application Form, a copy of the “response form” received in their respective email must retained by the candidate as a proof of their application.
4. **ONLY ONE FORM SHOULD BE SUBMITTED PER CANDIDATE.** Duplicity or Multiple application by the same candidate may lead to total cancellation of his/her application(s).



## KEY DATES / TIMELINE FOR ADMISSION 2023-24 :-

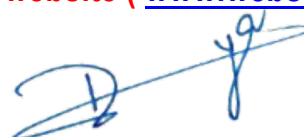
### PHASE – 1 -

1.	Publication of Admission Notice in three Local Daily by The Executive Director, Education Dept., GTA: <b>(Himalaya Darpan, Telegraph &amp; Janpath)</b>	<b>On or before 12.06.2023 (Monday)</b>
2.	Date of availability of ONLINE Application Form:	From: <b>12.06.2023 to 06.07.2023 (25 days)</b> Link shall be available at: <a href="http://www.webscte.co.in">www.webscte.co.in</a>
3.	<b>Last Date of Submission of ONLINE Application Form (Closing date)</b>	<b>06.07.2023 (upto mid-night)</b>
4.	Time frame for Data Scrutiny & Merit List Preparation:	<b>07.07.2023 to 09.07.2023</b>
5.	Meeting of Admission Committee for ratifying the Merit List:	<b>10.07.2023 (11:30AM)</b> in the Chamber of the PIC, Kalimpong Govt. Polytechnic, Kalimpong
6.	Display of Merit List & Seat Allotment:	<b>10.07.2023</b> at Notice Board of <b>Kalimpong Government Polytechnic, Kalimpong &amp; official websites</b> after 4:00 PM
7.	<b>DATE OF ADMISSION:</b> <b>Reporting for Document Verification &amp; Admission (Manual Counselling)</b>	<b>From 12.07.2023 to 15.07.2023 (4 days)</b> (Time: from 10:00am to 4:00pm)

### PHASE – 2 -

8.	Publication of VACANCY Status & announcement of Online application dates for OUTSIDE DISTRICT candidates with JEXPO/VOCLET Ranking, in official website	19.07.2023
9.	Online Form Fill up for <b>OUTSIDE DISTRICT</b> candidates against vacant seats. <b>(JEXPO/VOCLET RANK compulsory)</b>	22.07.2023 to 05.08.2023 (upto Mid-night)
10.	Merit List publication (as per applicant's JEXPO/VOCLET merit Rank)	08.08.2023 (4:00 pm)
11.	<b>Reporting for Document Verification &amp; Admission for above candidates:</b>	<b>16.08.2023 to 19.08.2023</b> (Time: from 10:00am to 4:00pm)
12.	Publication of VACANCY Status in official website	23.08.2023
13.	<b>On-Spot Admission for candidates who did not fill up any form (any dist.) (JEXPO/VOCLET not mandatory)</b>	<b>24.08.2023 to 15.09.2023 (up to 4:00pm)</b> <b>- SPOT ADMISSION -</b>
14.	<b>Last date of Admission (No further admission allowed)</b>	<b>15.09.2023</b> as per AICTE Calendar
15.	<b>Commencement of 1<sup>st</sup> Semester classes</b>	<b>18.09.2023</b> as per WBSCTVESD Academic Calendar

**Essential information regarding Phase-2 Admission and any modifications in the admission procedure shall be intimated in due time through the official website ( [www.webscte.co.in](http://www.webscte.co.in) )**



**Principal-In-Charge**  
Kalimpong Govt. Polytechnic  
Govt. of West Bengal  
KALIMPONG – 734301

## DOCUMENTS TO BE SUBMITTED AT THE TIME OF COUNSELLING / ADMISSION:


Candidates must submit Self-Attested copies of following documents during counselling / admission:

1. Admit Card of Madhyamik / equivalent examination OR birth certificate as age proof.
2. Marksheet of Madhyamik / equivalent examination **for admission in 1<sup>st</sup> Year.**
3. Marksheet of Vocational H.S. / I.T.I. / (10+2) H.S. examination **for admission in 2<sup>nd</sup> Year.**
4. SC / ST Certificate in original (**For Reserved Category only**).
5. Physically Challenged Certificate in original (**For PC candidates only**).
6. Voter Identity Card of Candidate's Father & Mother. (**For residential verification**)
7. Aadhar Card of Candidate.
8. Residential Certificate (**Issued by authority not below the Rank of BDO**) – ORIGINAL COPY
9. Medical Certificate in Prescribed Format (**Format given below**) – ORIGINAL COPY
10. Anti-Ragging Affidavit by candidate and parents. (**Format given below**) – ORIGINAL COPY
11. Two copies of recent Passport Size Photograph of the candidate.
12. Admission Fee: Rs 1500 (*approximately*)

**NOTE: Candidates MUST bring All original documents (along with self-attested Xerox copies) of above documents at the time of admission for document verification.**

**FORMATS FOR MEDICAL FITNESS CERTIFICATE AND ANTIRAGGING AFFIDAVIT ARE GIVEN BELOW.**



  
**Principal-In-Charge**  
Kalimpong Govt. Polytechnic  
Govt. of West Bengal  
KALIMPONG – 734301

# SAMPLE FORMAT-1

## FORMAT FOR MEDICAL CERTIFICATE:

### CERTIFICATE OF MEDICAL FITNESS

NAME (IN BLOCK LETTERS): \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_

HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ CHEST: \_\_\_\_\_

HEART & LUNGS: \_\_\_\_\_

VISION: L: \_\_\_\_\_ R: \_\_\_\_\_

COLOUR VISION: \_\_\_\_\_

HEARING: \_\_\_\_\_

REMARKS: \_\_\_\_\_

I CERTIFY THAT I HAVE CAREFULLY EXAMINED SRI/SMT. \_\_\_\_\_  
SON/DAUGHTER OF SRI \_\_\_\_\_ WHO HAS SIGNED IN  
MY PRESENCE. HE / SHE HAS NO MENTAL AND PHYSICAL DISEASE AND IS FIT.

\_\_\_\_\_  
SIGNATURE OF THE CANDIDATE

PLACE:  
DATE:

\_\_\_\_\_  
SIGNATURE OF MEDICAL OFFICER/PRACTITIONER  
WITH LEGIBLE SEAL

REGISTRATION NO. \_\_\_\_\_



# SAMPLE FORMAT-2

FORMAT FOR AFFIDAVIT BY STUDENT (CANDIDATE):

ANNEXURE-1

Undertaking from students (Annexure I) & their parents/guardian (Annexure II) will have to be submitted positively at the time of admission as per the directive contained in the anti-ragging verdict by the Hon'ble Supreme Court

## ANNEXURE I

### AFFIDAVIT BY STUDENT

A recent passport size coloured photo of the student is to be affixed in this space and self-attested

1. I, ..... (full name of student with admission/registration/enrolment number) S/o D/o Mr./Mrs./Ms....., having been admitted to .....(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case. I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this .....day of .....month of.....year.

Signature of deponent \_\_\_\_\_

Name: \_\_\_\_\_

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place).....on this the .....(day).....of.....(month).....(year).....

Signature of deponent \_\_\_\_\_

Solemnly affirmed and signed in my presence on this the.... (day).....of..... (month).....(year).....after reading the contents of this affidavit.



OATH COMMISSIONER



# SAMPLE FORMAT-3

## ANNEXURE II AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms.....(full name of parent/guardian)father/mother/guardian of .....(full name of student with admission/registration/enrolment number....., having been admitted to .....(name of the institution)....., have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
  - a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this .....day of .....month of.....year.

Signature of deponent \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/Mobile No.: \_\_\_\_\_

### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at.....(place).....on this the .....(day).....of.....(month).....(year).....

Signature of deponent

Solemnly affirmed and signed in my presence on this the....(day)....of....(month),...  
....(year).....after reading the contents of this affidavit.

OATH COMMISSIONER